

Locker & Changing Rooms Protocol

CEMEX Protocol	CEMEX COVID-19 Locker & Changing Rooms Guidelines
Purpose of the Protocol	This protocol provides a recommended preventive measures for site managers and employees during a Pandemic scenario of COVID-19.
Who does this protocol apply to	This protocol applies to all CEMEX's sites. The Plant RRT/managers/employees should take responsibility for implementing it.
Disclaimer	This protocol was prepared by CEMEX based on the recommendations of the World Health Organization (" WHO "), external consultants and the experience of the company itself. CEMEX is not responsible for the result of the implementation of the protocol and in no way guarantees the effectiveness of this material to prevent or reduce CORONAVIRUS (COVID-19) infections among its employees or officials. Authorization to use this material is exclusively and limited to consultation. No person or entity will be able to use this material, in whole or in part, for publicity, advertising and/or promotion in any material or media, for any company, products or services. Copyright ©2020 Cemex Innovation Holding AG.

I. Preventive Measures for Canteens & Rest/Welfare Areas	
1.	Ensure enough spacing between the furniture as necessary. Place visual marks or arrange furniture to keep safe social distancing of at least 2 meters (6 feet).
2.	People using changing and locker rooms areas must wash their hands thoroughly before entering the room or area. Sanitization/handwashing stations shall be in place and every person will be required to use them.
2.1	It's recommended that a chlorine-based solution for disinfection i.e. spray, mat, footbath, be available to clean boots before entering.
3.	Display communication signs/posters at entry points informing about the limited number of people permitted to use the facilities at any moment.
4.	Manage staggered shifts with sufficient time between them to limit the number of personnel sharing areas at the same time.
5.	Stagger breaks and the use of changing and locker rooms, to minimize the number of people and to respect the basic hygiene and physical distance guidelines.
6.	Establish additional areas/rooms as required to maintain social/physical distancing guidelines.

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7.	Workers must not pass clothes between themselves for any reason. All worn clothes should be put in an individual separate bag at the end of each shift and taken home for cleaning/laundrying.
8.	If clothes/uniforms are laundered by the company then arrangements need to be put in place to ensure the use of separate containers and the proper handling by designated and trained people.
9.	A thorough cleaning scheme must be in place for rooms to ensure these areas are free from potential COVID-19.
9.1	Increase the cleaning and disinfecting activities frequency for all the areas where people have direct and constant contact (i.e. Chairs, lockers, doors, etc.).
9.2	Clean and disinfect all PPE used (i.e. Helmet, gloves, boots, safety best, etc.).
10.	All trash should be put straight in the closed bin and not left for someone else to clear up.
11.	Assign responsibility and frequency for disinfecting touchpoints, furniture, etc.
12.	It is necessary to wear gloves, and face mask throughout cleaning activities and wash hands immediately after the removal of gloves and mask.
13.	For toilets (showers, toilets, and sinks), in addition to frequent disinfection, provide means to disinfect contact surfaces before and after each use. Disinfect the contact surfaces of the toilets with single-use wipes.
14.	Individual lockers should be sanitized and disinfected after each use and every shift.
15.	Make sure ventilation is available by keeping doors and windows open and avoid handling doorknobs.